

Atkinson Elementary PTA Funding Proposal Form

Atkinson PTA Mission Statement: To support and speak on behalf of children and youth in the schools, in the community and before governmental bodies and other organizations that make decisions affecting children; to assist parents in developing the skills they need to raise and protect their children; and to encourage parent and public involvement in the public schools of this nation. The Atkinson PTA is an independent body composed of family members and the staff of Atkinson Elementary School. Our mission is to promote student achievement and the success of ALL our children by encouraging and supporting family involvement. We embrace and support the diversity of language, culture and background found in our students, families and school.

The PTA has a current or proposed budget and limited discretionary funds. But if you have an idea for a new program, event, or item you believe supports this mission or you want to expand an existing one, please fill out the information below. After filling out the Funding Proposal Form, it should be submitted to the President using the inbox in the office or email. The Executive committee may approve items requested under \$200. Proposal need to be first approved by the Board. If the Board does not give approval, the submitter will be notified with a reason. The submitter may appeal the

decision in person at a Board meeting for a final yes or no vote. If the Board approves, it can then be presented to the PTA membership for a vote at the next available general meeting. A notice of the upcoming vote will be made in the FYI. Please bring copies of this form and two copies of attachments (one for minutes, one to circulate.) If the proposal passes by a vote at a general meeting, an officer will seek approval from the Principal if needed. The submitter will then be notified of results. Feel free to contact an officer if you have any questions: current contact info at www.atkinsonelementarypta.org . Thank you!

Submitted by: _____

Date: _____

Email/Phone: _____

- The primary goal of this idea is to:
 Build community, entertain, and/or educate students and/or families, Fundraise to generate revenue, Show appreciation for students, staff or families, Other _____
- General description of proposed idea: _____

- How will this benefit our students? _____
- Proposed schedule: _____
- Proposed location of item/event: _____
- Number of volunteers required: _____
- Approximate number of attendees/involvement: _____
- Please list associated costs, including any supplies and start up cash required. Attach a separate sheet if necessary.

- How will this be funded? Existing funds or Other: _____
- Please use attachments for details or more information if needed.

PTA USE	Board approval <input type="checkbox"/> approved or <input type="checkbox"/> not approved	General membership approval <input type="checkbox"/> approved or <input type="checkbox"/> not approved	Principal approval if needed <input type="checkbox"/> approved or <input type="checkbox"/> not approved
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