**MEETING AGENDA**

Atkinson Elementary PTA

General Membership Meeting

Date: October 10, 2017

Time: 6:30 p.m. – 8:00 p.m.

Location: Atkinson Library (childcare for school-age children provided in cafeteria)

1. Call to Order
2. Welcome and Introductions (10 minutes)
3. Approval of the September Meeting Minutes (5 minutes)
4. Reports

* Teachers’ Report by Alisha Chavez, Christine Emmanuelli, Elizabeth Skorohodov (10 minutes)
  + Overview of Teacher contract issues and process
  + Information about Puerto Rico hurricane relief efforts and how to help
* Principal’s Report (10 minutes)
* Treasurer’s Report (10 minutes total)
  + 2017 Financial Report
  + Review and Approval of 2016 Audit Report
* President’s Report (15 minutes)
  + Membership Drive and Fall Direct Donation Drive Results to Date
  + Earthquake Non-Structural Mitigation Work Update
  + Board Proposal to Purchase Supplemental PTA Insurance **(new funding proposal)**
* Programs Report (15 minutes)
  + PTA Scholarship Pilot Program Proposal **(new funding proposal)**
* Volunteer Coordination Report (10 minutes)
  + Auction Update
  + Children’s Book Harvest
  + Fall into Wellness Harvest Celebration (Friday, October 27, 6:30 – 8:30 p.m.)
  + Dia de los Muertos Celebration (Thursday, November 2, 3:00 – 3:30 p.m.)
  + Potluck Lunch for Teachers during Conferences (Wednesday, November 8)
  + Book Fair during Parent-Teacher Conferences (November 8th and 9th)
  + Atkinson Kids Basketball Program (begins in November)

1. Announcements (5 minutes)
   * Atkinson Dines Out fundraiser at Por Que No? (4635 SE Hawthorne) Wednesday, October 11th
   * Kellogg Middle School Update: PPS seeking applicants for Kellogg Design Advisory Group
   * Next General PTA meeting: Tuesday, November 14, 2017, 6:30 p.m., in the Atkinson Library
2. Adjournment