**MEETING AGENDA**

Atkinson Elementary PTA

General Membership Meeting

Date: October 10, 2017

Time: 6:30 p.m. – 8:00 p.m.

Location: Atkinson Library (childcare for school-age children provided in cafeteria)

1. Call to Order
2. Welcome and Introductions (10 minutes)
3. Approval of the September Meeting Minutes (5 minutes)
4. Reports
* Teachers’ Report by Alisha Chavez, Christine Emmanuelli, Elizabeth Skorohodov (10 minutes)
	+ Overview of Teacher contract issues and process
	+ Information about Puerto Rico hurricane relief efforts and how to help
* Principal’s Report (10 minutes)
* Treasurer’s Report (10 minutes total)
	+ 2017 Financial Report
	+ Review and Approval of 2016 Audit Report
* President’s Report (15 minutes)
	+ Membership Drive and Fall Direct Donation Drive Results to Date
	+ Earthquake Non-Structural Mitigation Work Update
	+ Board Proposal to Purchase Supplemental PTA Insurance **(new funding proposal)**
* Programs Report (15 minutes)
	+ PTA Scholarship Pilot Program Proposal **(new funding proposal)**
* Volunteer Coordination Report (10 minutes)
	+ Auction Update
	+ Children’s Book Harvest
	+ Fall into Wellness Harvest Celebration (Friday, October 27, 6:30 – 8:30 p.m.)
	+ Dia de los Muertos Celebration (Thursday, November 2, 3:00 – 3:30 p.m.)
	+ Potluck Lunch for Teachers during Conferences (Wednesday, November 8)
	+ Book Fair during Parent-Teacher Conferences (November 8th and 9th)
	+ Atkinson Kids Basketball Program (begins in November)
1. Announcements (5 minutes)
	* Atkinson Dines Out fundraiser at Por Que No? (4635 SE Hawthorne) Wednesday, October 11th
	* Kellogg Middle School Update: PPS seeking applicants for Kellogg Design Advisory Group
	* Next General PTA meeting: Tuesday, November 14, 2017, 6:30 p.m., in the Atkinson Library
2. Adjournment