Atkinson Elementary PTA

General Membership Meeting

May 19, 2015

**Call to Order:** President Trish Parks called to order the general membership meeting of the Atkinson PTA at 6:30 pm in the school library. A sign-in sheet is attached to these minutes. (Attachment A)

**Treasurer’s Report:** PTA Treasurer Natasha Nielsen presented the 2014-15 actual budget (Attachment B) as well as a copy of the current 2014/15 adopted budget (Attachment C) and the proposed 2015/16 budget (Attachment D). Highlights: In the actual budget, we have already met our goal for donations (under 3.1), but we are still short in fundraising for the 4/5 overnight field trips by about $4,500. The proposed budget is balanced. Two highlights in the proposed budget are that we have added fundraising components to the family and social events, and we have cut the enrich/ field trip line item by $100 per classroom.

Motions:

* Diana motioned to delete the income expectation for all family and social events in 1.1, for a total deduction in budget income of $2,400 (Attachment E). Robin seconded. Motion passed.
* Diana motioned to increase the budget expense for the auction by $2,000 to a total of $14,000 in 3.1 (Attachment F). Robin seconded. Motion passed.
* Constance motioned to add $400 each to Lunar New Year and Dia de los Tres Reyes, for a total of $800 additional expenditure under 1.1 (Attachment G). Diana seconded. Motion passed (7 for, 5 against).
* Diana motioned to change the net income of the auction in 3.1 to $33,000. Robin seconded. (Attachment H) This increase in expected income is made with the understanding that the paddle raise will go to the PTA and not the Foundation or any other organization next year. Motion passed.
* Under 3.1, Diana motioned to add an additional $500 to the scrip income expectation, for a net income amount of $2,500 for scrip. Annie seconded. Motion passed. (Attachment I)
* Members made the following additional change to the budget: Under 2.0, add the two LifeSkills classroom teachers to the “enrich/field” line item and the “classroom supplies” line item (both line items will now be multiplied by 20 teachers, thereby adding $800 to enrich/field and $200 to classroom supplies). Additionally, members removed the two LifeSkills teachers from the “enrich non class cert” line item, so that there is now a multiplier of 7 teachers for this line item (reduction of $600 from this line item).
* Annie moved to accept the budget as amended. Rachel seconded. Passed. (Attachment J)

**Unfinished Business**:

Board moves approval of the Atkinson PTA Bylaws. (Attachment K) Approved.

President Trish Parks called for a vote to elect 3 board positions for next school year. Ballots were distributed and no nominations were made from the floor. Vote results: Annie Johnson elected President. Erich Brill elected Vice President. Natasha Nielsen elected Treasurer.

**Approval of Minutes:** Carissa Harrison, Secretary, presented the minutes of the April general membership meeting. Erich moved to adopt the minutes. Cristen seconded. Membership adopted.

**Principal’s Report:**

* Neighborhood families received a student profile form to help inform teachers in forming classroom lists for next school year.
* Our librarian is moving to Vernon. Next year, we will have a full time librarian, full time counselor and a new 5th grade immersion teacher.
* We only have a $42,000 budget for field trips schoolwide. School supply list will be done in June, and the list will include the expected parental donation for the 4/5 field trip.
* For next year’s first day packet, we could add a list of specific volunteer opportunities that people can sign up to do.
* Still finalizing School Improvement Plan and seeking input on bulletin boards outside the school office.

**Adjournment:** President Trish Parks called the meeting adjourned at 8:35 PM.

Prepared by,

Carissa Harrison, Secretary

Attachments:

1. Sign-in Sheet
2. 2014-15 PTA Actual Budget
3. 2014/15 PTA Current Adopted Budget
4. 2015/16 PTA Proposed Budget
5. Motion #1
6. Motion #2
7. Motion #3
8. Motion #4
9. Motion #5
10. Motion #6
11. Atkinson PTA Bylaws

Date Presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved as Written – or – Amended – or – Corrected

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President- Elect Secretary