**Atkinson PTA General Membership Meeting**

**April 19, 2016**

**Call to Order**:

President Annie Johnson called to order the general membership meeting of the Atkinson PTA at 6:38 PM in the school library. A quorum of members was present. See attached sign in sheet (Attachment A)

**Approval of Minutes:**

Carissa Harrison, Secretary, presented the minutes of the January and February general membership meetings. Susan moved to approve the minutes for the January meeting. Natasha seconded. Approved. Annie moved to approve the February minutes. Natasha seconded. Approved.

**Guest Speaker:**

Presentation by A Better Oregon. (Attachment B)

**PTA Budget Discussion:**

PTA Treasurer Natasha Nielsen presented the financial report (Attachment C), the 2015-16 PTA budget (Attachment D) and the proposed 2016-17 PTA Budget (Attachment E).

Annie provided a budget overview to the membership and presented the PTA Board’s budget proposal for the 2016-17 school-year. The membership discussed changes being proposed in next school year’s budget, and members had an opportunity to discuss ideas for amending the proposed budget. Two members also discussed additional fundraisers they were interested in trying next year. The amendments/ additions discussed were:

* Kira Edmunds wants to try a plant sale next year, but with no fundraising expectation.
* Gina Nash wants to try a family dinner fundraiser to follow up an after-school cooking class. She is working on getting one set up before the end of this year as a test run.
* Susan Romanski discussed the line item for Earthquake Preparedness and why a larger donation from PTA for this effort is needed in the proposed budget for next year. She is organizing an Emergency Preparedness (EP) Committee at the school and currently has 7-10 parents interested in working specifically on this issue. Susan would like to request $5,000 in next year’s PTA budget in order to start purchasing basic emergency supplies to have on hand at the school as well as to cover the cost of a non-structural assessment and work (i.e. strapping bookcases to walls, etc.) Susan estimates it would cost $10,000 to provide a basic 3-day emergency supply for our school and $4,000 for the non-structural assessment and work. The EP Committee is planning to fundraise/ seek donations and expects they could get about $5,000 for supplies by asking parents to donate through the classroom supply list. Most of the remainder of the supplies could be purchased with the donation from PTA or procured through outside donations. There is no outside funding identified for the non-structural assessment and work, so the bulk of the $5,000 PTA donation would go towards that. Going forward, Susan estimates that the perishables in the emergency supply kits that would need to be replaced annually may cost up to $1500, but the non-perishable emergency supply items and the non-structural assessment and work would be a one-time expenditure.
* Constance San Juan suggested we increase the field trip line item to $500 and then keep an additional $100 for classroom enrichment. No consensus was reached on this.

**Tabled Motions:**

* Motion to increase the Earthquake Preparedness line item to $5,000 (from $500): TABLED
* Motion to add at least one family dinner fundraiser: TABLED

**Adjournment**:

President Annie Johnson called the meeting adjourned at 8:48 PM.

Prepared by,

Carissa Harrison, Secretary

Attachments:

1. Sign-In Sheet
2. A Better Oregon Campaign
3. Financial Report
4. 2015-16 PTA Budget (Adopted)
5. 2016-17 PTA Budget (Proposed)

Date Presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved as Written – or Amended – or – Corrected

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President Secretary