Atkinson Elementary PTA

General Membership Meeting

January 19, 2016

**Call to Order**:

President Annie Johnson called to order the general membership meeting of the Atkinson PTA at 6:30 PM in the school library. A quorum of members was present. See attached sign in sheet (Attachment A)

**Approval of Minutes**:

Carissa Harrison, Secretary, presented the minutes of the October and November 2015 general membership meetings. Pia moved to approve October and November minutes. Jamie seconded. Approved.

**Principal’s Report:**

Atkinson is continuing to work on schoolwide behavior instruction using the School Wide Integrated Framework for Transformation (SWIFT) framework. Posters in the cafeteria and hallway provide reminders about behavior expectations, and teachers and staff are using common language to talk about what those behaviors look like. SWIFT is helping to provide Atkinson with resources that would not otherwise be available to us, such as trainings about positive behavior supports and trauma informed care. Teachers are also currently doing mid-year benchmarking in the classroom.

**Treasurer’s Report**:

PTA Treasurer Natasha Nielsen presented the financial report (Attachment B). OLG received its greenhouse grant money, which is now in the budget.

**Board Reports**:

Fundraising Report:

February 14th is our next Parents’ Night Out. We need adult volunteers (background checks required) to lead activities and make the night a success. Contact Saneun Foley at [sfoley@pps.net](mailto:sfoley@pps.net) if you can help.

The auction committee is mailing out donation request letters to previous donors this week. The auction needs more sponsors and new donations, so if you have contacts with businesses, please email Diana Cameron at [dianacameron@msn.com](mailto:dianacameron@msn.com) to talk more about it.

OLG Report:

See attached report (Attachment C) If you can help with the OLG Pizza Day on January 22nd or 28th, please contact Kira at [kedmunds@earthlink.net](mailto:kedmunds@earthlink.net)

Volunteer Report:

Contact Pia Nicastro at [pianicastro@gmail.com](mailto:pianicastro@gmail.com) if you can help with either of these opportunities:

* Lunar New Year celebration: We need volunteers to decorate on Friday, February 5th as well as volunteers on the February 12th to do set up, serve food, run games and crafts and clean up.
* SCRIP: We need volunteers to take over the SCRIP gift card fundraiser, including someone to pick up the orders in Tigard.

**Unfinished Business:**

PTA Visual Arts Program: Carissa raised the question of whether to continue the PTA Visual Arts Program next year. The PTA purchases a visual arts curriculum and art materials for Atkinson teachers to use in their classrooms. There are 12 lessons per grade, and each grade has an assigned parent volunteer who preps all of the materials for each lesson. The PTA coordinator trains the volunteers, does inventory and purchasing, and fires the clay projects in the school kiln. It is a big time commitment for our parent volunteers. The program has received good reviews from teachers, however it is difficult for many teachers to fit the lessons into their schedule. Carissa will look into what other PTA programs or activities we could do instead to support visual arts experiences at the school and report back at the February meeting.

PTA-CAP alignment: Carissa handed out a preliminary list of ideas for aligning PTA activities with the family partnership goals outlined in Atkinson’s Comprehensive Achievement Plan (Attachment D). We will discuss these and others’ ideas for change at the February general membership meeting. We hope to come to a consensus about some program/event changes over the next few months to incorporate into the budget we prepare for next school year.

**Adjournment**:

President Annie Johnson called the meeting adjourned at 8:04 PM.

Prepared by,

Carissa Harrison, Secretary

Attachments:

1. Sign-In Sheet
2. Financial Report
3. OLG Report
4. PTA-CAP alignment ideas

Date Presented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved as Written – or Amended – or – Corrected

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President Secretary