

**Atkinson PTA  
General Meeting Minutes  
November 15, 2011**

*Minutes taken by PTA Secretary Holly Boime.*

**Members present:** Suzanne Harold, Ann Weinstein, Lisa Gregory, Karla Zirbes, Andrea Pastor, Amy Liber, Jeremy Adams, Mary Hogue, Maria Villanueva, Robin Feidelson, Tally Armbruster, Pia Nicastro, Constance San Juan, Terrie Hendrickson, Sarah Statham, Denise Dekker, Anya King, Fernando Rodriguez, Laura O’Hearn, Francesca Quagliata, Holly Boime, Jennifer Povich.

*Meeting called to order at 6:35 p.m. by PTA President Suzanne Harold.*

**Outdoor Learning Garden (OLG) Update: Denise Dekker**

- Reviewed Stories of Place celebration on November 4
- Developing curriculum around new mural
- Keeping Alicia as consultant
- Discuss inside classroom projects

**Volunteer Opportunities: Volunteer Coordinator Jennifer Povich**

- Discussed volunteering at Atkinson. She distributed a handout, “How can you help? November-January.”
- Book fair starts tomorrow in the library as well as on-line.

**Direct Donation Drive: Karla Zirbes**

- Direct donation drive taking over fundraising for 4/5 overnight field trip.
- There’s different ways to donate: pay-pal, monthly contributions, check, cash
- Nicely printed flyer put in kids’ backpacks for Monday Nov. 14
- Flyer will be reprinted and put in office

**Financial Report: Constance San Juan**

- Five new PTA members; now up to 111
- PTA student art cards have brought in \$90; OLG Stories of PLACE cards have brought in \$555 (goes to OLG account).
- \$12.97 from e-script (stand at \$80 for the year)
- Atkinson Eats Out first fundraiser (held in October at Burgerville) brought in \$350
- Event Tickets for Language: Pilots tix sales made in \$210; we get to keep \$105
- Atkinson PTA is in good standing with the Oregon PTA, taxes have been filed and copy of report will be given to OR PTA, incorporation fee has been paid, and ASAP enrollment was completed on time (regards FWS grant for OLG).
- Question asked: Where does the PTA do its banking? Wells Fargo. What about a credit union? Treasurer will look into that.

**General Announcements: Suzanne Harold**

- Earlier PTA general meeting minutes will be reviewed and approved at January 2012 general meeting (no meeting in December).
- Laura O’Hearn says, “Leaves are falling,” so there’s help needed raking up leaves around the school.
- At the next meeting (January) the guest speaker will be Barbara Steinberg, a reading specialist.

- On closer examination of OR PTA bylaws, the board realized that current treasurer and secretary should have been elected to new terms last June; before that time, both were completing terms vacated by previous officers. At the January 2012 meeting, the Secretary and Treasurer positions will be formally elected to be in office for next two years, through June 2013 and retroactive to July 15, 2011.

\*Vote called to ammend Standing Rules to reflect OR PTA bylaws on officers completeing vacated terms (see text below):

Motion: Denise Dekker  
 Second: Constance San Juan  
 Passed by majority vote: Yes

**Guest speaker: Joan Marquis, PPS Student Services Department**

She reviewed hand-outs she brought about stress and healthy kid development and answered questions. Issues covered included stress, how to calm down, listening, modeling good behavior, play, balance, family bonding, sleep, cognitive dissonance, and child-directed activities.

*Meeting adjourned at 7:50 p.m.*

**Changes proposed to Standing Rules**

**Officers/Executive Committee:** The Officers of this association shall be: President, Vice President, Treasurer, and Secretary/Membership. **Unified Local Unit Bylaws state the following: each officer of the PTA shall be a member of this PTA, there shall be only one president, no person shall serve in more than one (1) elected position at a time, and a person shall not be eligible to serve more than two (2) consecutive terms in the same office. A term is defined as a period of 24 months (two years).** Elections of Officers shall be at the May meeting and the officers shall transition and assume their duties by July 15. ~~Officers shall be elected to a two-year term.~~ If ~~the an~~ Officer is unable or unwilling to serve ~~the second year~~ **an entire term**, an election will be held to fill the vacancy. **If the remainder of the unexpired term is more than half of a full term, it shall count as one of the two consecutive terms the elected officer is eligible to serve.** ~~(Bylaws state that a person shall not be eligible to serve more than two consecutive terms in the same office. Bylaws state there shall be only one president.)~~ The Executive Committee is composed of the elected Officers.

**Board:** The Board is composed of the elected Officers and: Standing Committee chairs/coordinators, ~~a Teacher Representative~~, an Immersion Parent Representative, and a Member at Large; all of whom are recruited by the Officers.

These Standing Rules shall be read to the general membership at the fall meeting of the school year, and may be read by request at any meeting. They may be amended or rescinded by a two-thirds (2/3) vote at any general meeting. As stated in the ~~Bylaws~~ **Oregon PTA Officers Manual**, these Standing Rules may be temporarily set aside by a two-thirds majority vote of attending members. This document must be submitted to the Oregon PTA annually no later than November 1.