

APPROVED
Parent Teacher Association (PTA) General Meeting Minutes
April 16, 2013

Minutes taken by PTA Secretary Holly Boime.

Members present: Amy Liber, Fernando Rodriguez, Linda Macpherson, Claire Smith, Carolyn Dougan, Karla Zirbes, Denise Dekker, Constance San Juan, Carissa Harrison, Trish Parks, Holly Boime, and Debbie Armendariz.

The meeting was called to order at 6:35 p.m. by PTA President Amy Liber. Trisha Parks arrived late to the meeting due to bad traffic and so wasn't able to help facilitate the meeting.

- Whiteboards are up in the classrooms. The Principal had requested it and PTA member Diana Cameron had followed up with that request.
- Should we have another letter-writing party this year? Anyone interested in co-hosting?
- The Atkinson PTA budget meeting will be June 4th at 6:30 p.m. at Atkinson.

Principal: Debbie Armendariz—School funding/budget

- Looking to next year—programming requirements and staffing allocation
 1. Context: District Goals-every child
 - Reading on grade level by end of 3rd grade—“Our #1 goal.”
 - District strategy—strong core programs
 - New common core state standards and assessment. Use of technology such as typing, dragging, dropping, clicking, etc.
 2. New Service Delivery Model for ESL at K-2

Q: What is current service model?

A: Pull-out model. Child gets pulled out of class for instruction.

3. Programming requirements for K-5
 - Arts 1x/week (visual arts, music, drama, or dance)
 - Enrichment (music/PE/art/dance/drama) 3x/week (altogether including arts)
 - Library 20-30 minutes/week.
 - .5 FTE (full time equivalent) school counselor
 4. Staffing Allocation
 - Special Education funding is stable
 - ESL --down by .5 FTE. Less ESL instruction is needed-which is a good thing but less FTE means less supervision for recess.
 - Art tax—up by 1 FTE (full time music 2x/week)
 - General budget looks stable.
- Timeline

1. Meeting on K-2 ESL program delivery model on April 18th
2. Site Council Meeting April 19th
3. Communicate with effected staff on the morning of April 25th
4. Communicate with all staff after school April 25th
5. Communicate with community the week of April 29th

Q: What about enrichment “blob (music/PE/art/dance/drama)?”

A: There’s “wobble room” in the following:

1. reading support
2. .5 FTE library
3. .5 FTE P.E.
4. .75 school secretary

Q: Why need “wobble room?”

A: .5 FTE staff does less lunch/recess duty than a 1 FTE.

Treasurer report: Constance San Juan

- Final auction numbers-netted \$31,000. It is \$11,000 over the prediction.
- Met the grades 4/5 overnight trip funding goals.
- The goal for Scrip fundraising, \$5,000, has almost been met.

Q: Were there some things over budget?

A: Language program is over budget by \$1,500/year because of low enrollment. For next year we may be looking having the classes 1x/week down from 2x/week this year.

Q: What about Shine (an afterschool fee-based program)?

A: Shine is doing great. Thanks to Sara Wright for overseeing the program. It broke even in the winter. It may be a little over budget this spring. And there’s a different demographic makeup of the participants this term.

Program Fee Structure: Karla Zirbes

- Constance and Karla have been working on the fee structure. There’s new language regarding having no greater than a 40% reduced fee participation.

Q: What happens if programs have greater than 40% reduced fee participation? Will the program be canceled? Will there be a waiting list? Why include 40%?

Discussion follows. The purpose of stating 40% is to have written documentation. 40% is a good figure.

Vote to approve changes to standing rules regarding having no greater than 40% free and reduced rate participation in order to be able to cover the expenses of that entire program.

1st motion: Trish Parks
2nd motion: Denise Dekker
Received majority: yes/11 members

Outdoor Learning Garden (OLG): Chair Denise Dekker

- New project--canopy plants
- New stewards: Claire Smith and Kiera Edmunds
- Greenhouse grant, \$1,000 Hardy Plant Society grant, \$850.
- Some classes haven't planted their spring gardens yet.
- Friday, May 17th is the next all school garden work day.
- 4-H, led my Alyssa, will be presenting at the Multnomah County Fair this year.
- At the Lunar New Year (LNY) celebration the ingredients for the salad rolls were harvested from the OLG.
- The second batch of t-shirts will be available for sale soon.
- Denise Dekker will be stepping down from the role of OLG chair.

Proposed Program Goals: Vice-President Trish Parks

- Presented proposed program goals (see orange colored draft). Discussion followed.

Vote on program goals.

1st motion: Claire Smith
2nd motion: Denise Dekker
Received majority: yes

There's discussion about having a community survey through Survey Monkey. Someone would also like to have a paper version of the survey; she says she's more likely to fill out a paper version because after having worked in an office all day she doesn't like to be on the computer.

There's discussion about mixing up the meeting for next year by rotating meeting from Tuesdays to some other day. It's decided to table until the next permanent board is formed for next year.

The PTA membership voted to adopt the March 2013 PTA meeting minutes.

1st motion: Trish Parks
2nd motion: Carolyn Dougan
Received majority vote: yes

Meeting adjourned at 8:05 p.m.