

Atkinson Elementary PTA-General Membership Meeting
September 12, 2017

Call to Order

President Carissa Harrison called to order the general membership meeting of the Atkinson PTA at 6:35 pm on September 12, 2017. The meeting was held in the school library and a quorum of members was present. See attached sign-in sheet (Attachment A)

Approval of Minutes

Kim Jarema, Secretary, presented the minutes of the May and June general membership meetings. There were no amendments and the minutes were approved as written.

Principal's Report

Ivonne welcomed all the attendees to general meeting and wanted to clarify Atkinson offers 3 enrichment Programs. All students receive library, gym, and music enrichments. Library and gym are twice a week. Music is offered once a week and is funded by Multnomah County Art Tax.

Atkinson's new 'Tech Smart' grant

Atkinson was 1 in 5 schools awarded this year with a goal of improving 3rd grade reading outcomes. K-3 now has 1 computer for every 2 students. A .5 FTE Tech Smart Coach can now offer a technology experience that will result in a more hands on experience, bringing computer use into the classrooms, and will be more tied in with their classroom curriculum. This is its first year at Atkinson and the curriculum is currently being written and implemented.

Recess Policy in School Wellness Plan

Atkinson's Wellness Plan prohibits taking playground time away as a means of discipline. Teachers may redirect a harmful or hurtful playground activity to a directed or supervised activity. An example may be removing a student from a certain situation and walking with a teacher to discuss the issue. Students will receive a total 30 mins of recess a day. Outdoor instruction is not counted as recess time.

Site Council and Parent Coffee Meetings are mentioned and see calendar for dates.

Presidents Report

Carissa presents an overview of 2017-18 PTA Membership Drive.

All are encouraged to sign up to support PTA. Also discussed is a basic overview of all PTA funded programs such as Basketball, Earthquake Committee, Running Club, Oregon Learning Garden, Spelling Bee, Talent Show, Día del Nino, Etc. All of which are supported by volunteers.

Current Open PTA Board Positions are Vice President and Member at Large – Spanish Immersion Representative.

The Vice President position helps support the president, and ideally would have interest in moving into the president's position at a later time. The importance of a bilingual Spanish immersion representative on the board was stressed.

Adoption of 2017-18 Atkinson PTA Standing Rules (Attachment B)

Carissa noted the main changes to the standing rules were for financial procedural updates per Oregon PTA guidance as required for a 501c3, as well as guidance for how PTA should process In-kind donations.

The motion to approve was moved by Kim Jarema and the motion was seconded. No amendments were offered and the 2017-2018 Atkinson PTA Standing Rules were approved unanimously.

Election of a new PTA Treasurer and Assistant Treasurer

Carissa announced nominations for Robin Romer for Treasurer and Beth Weingardt for Assistant Treasurer. There were no other nominations from the floor. Both nominees were unanimously approved for their respective positions.

Treasurer's Report

Review and Adoption of 2017-18 PTA Budget (Attachment C)

Robin Romer noted that the Board made a few revisions to the 2017-18 budget that was adopted at the May 2017 general membership meeting:

- Add \$50.00 for the Talent Show
- Add \$500 to "Library" line item (renamed OR Battle of the Books Purchases) to restore to previous year's budget amount of \$1,000.
- Added \$50 to "State Licensing Fees" line item and renamed line item "State Fee for Incorporation"
- Increased multiplier from 5 to 6 for Enrich Non-Class Cert. \$300. This funding was increased to include enrichment funds for Atkinson's Vietnamese ESL teacher.
- Reduced Foot Traffic 5K Fundraiser income expectation from \$1000 to \$500.

Net Impact is the budget surplus was reduced by \$1400 in this year's budget.

A motion (Attachment D) was moved by Fernando Rodriguez to increase the budget line item for Día de Los Muertos by an additional \$200.00, to bring the total for Día de Los Muertos budget for the year to \$300. Last year's expenses for this event had an exceptional amount of donations, which may not be available this year. The motion was seconded and unanimously approved.

Kim Jarema moved to approve the 2017-18 PTA Budget as amended. The move was seconded and approved unanimously.

Programs Report

Kara Perry reports open Committee Chair positions.

Fall Direct Donation Drive, Spelling Bee, Talent Show, Winter Social all need a Committee Chair. A Co-Chair is needed for Fall Social and interested parties are encouraged to sign up. It is noted that if committee chair positions are not filled, some events will not be able to be offered this year.

Atkinson PTA would like to build a Scholarship Program

The goal of the scholarship program is to offer scholarships for after school programs to students needing financial assistance. 10 programs are offering after-school classes at Atkinson and 7 vendors agreed to match funds for a scholarship. The need is stressed for volunteers to help facilitate the program before the scholarship program can proceed. Kara will put together a proposal to start a pilot program and asks for input to present at the next PTA meeting.

Fundraising Report

Sarah-Lu announces the Fall Direct Donation Drive currently in effective until 10/31/17.

Two chairs will be needed (preferably one person from immersion and another from neighborhood) for this drive to assist in fundraising activities.

There are many other ways to easily help fund Atkinson PTA.

Some to mention are Amazon Smile and Fred Meyer Community Rewards, as well as Atkinson Dine Out's. There are currently 4 scheduled and the goal is to have one Dine Out a month.

Volunteer Coordination Report

Jasmin talked about upcoming events that need volunteers.

The Fall Social is on October 27th and volunteer sign ups can start right away. The Basketball program needs coaches for 3rd-5th graders. Other standing volunteer needs were also addressed such as OLG, Running Club, Earthquake Preparedness. The first Earthquake Committee meeting is Oct. 5th and new members are welcome.

Kelsey discussed the Atkinson auction.

The auction will be held on February 24th and is the biggest fundraiser of the year. There are many volunteer opportunities for this event, such as helping with your student's classroom project and gathering general items that people can donate for auction.

A new goal this year is having Classroom Reps to help spread the word to teachers and other parents in their student's classrooms.

Guest Speaker

Jeanne Roy, Co-Director, Center for Earth Leadership, came to share information about bringing more sustainable practices to Atkinson. They offer trainings to help with leadership and guidance to start and implement programs. Contact Jeanne@earthleaders.org for more information and September meeting dates.

Adjournment

Meeting was adjourned at 8:00pm.

Next General PTA meeting is Tuesday, October 10, 2017 at 6:30 pm in the Atkinson Library.

Prepared by Kim Jarema, Secretary

Attachments:

Sign in Sheet (Attachment A)

Approved Standing Rules (Attachment B)

Approved 2017-2018 Budget (Attachment C)

Motion to amend the Budget (Attachment D)

Presented on _____

Approved as Written – or Amended – or – Corrected

President

Secretary