

Atkinson Elementary PTA-General Membership Meeting  
October 10, 2017

**Call to Order**

President Carissa Harrison called to order the general membership meeting of the Atkinson PTA at 6:35 pm on October 10, 2017. The meeting was held in the school library and a quorum of members was present. See attached sign-in sheet (Attachment A)

**Approval of Minutes**

Kim Jarema presented the minutes of the September general membership meeting. There were no amendments and the minutes were approved as written.

**Principal's Report**

Student Conferences will be held on November 8<sup>th</sup> and 9<sup>th</sup>.

Halloween is coming up but students shall not wear costumes to school. Costumes may be worn at the PTA Fall Festival the evening of October 27.

**National Bullying Prevention Month**

Atkinson participates by teaching inclusion and problem solving with discussions to identify and dissect certain thought processes that may contribute to bullying.

**Internships at Atkinson**

Atkinson will have interns from Franklin High School who will earn credits for their time. Some interns may be Atkinson Graduates. Teachers can request interns to assist in their class and it is anticipated around 10 interns will participate this year.

**Innovations in Education Conference**

Ivonne will be sitting in on a panel of leaders at the Innovations in Education Conference in Milwaukie, Wisconsin. The panel will discuss their experiences relating to creating organizational supports, building staff capacity, and developing meaningful data systems for effective problem solving to improve support to the academic and behavior needs of children. Franklin High School's Vice Principal, Emily Mather, will be at Atkinson in Ivonne's absence.

**Teacher's Report** - Presented by Alisha Chavez, Christine Emmanuelli, Elizabeth Skorohodov

**Overview of Teacher contract issues and process**

Teachers request help from families to call school board to ask district to settle contract. See attached handout for details (Attachment B).

**Information about Puerto Rico hurricane relief efforts and how to help**

Christine Emmanuelli asked for United States support. There are catastrophes happening due to contamination causing sickness and worse. Major needs are water purifiers, water tablets, seeds and other gardening supplies for self-sustaining food supply, and cash to help in funding transport. American Airlines will assist with transporting donations to airport. Please no water donations due to weight limits with American airlines. If you'd like to help, please see Christine Emmanuelli, Atkinson Kindergarten Teacher, or read the attached handout for additional details (Attachment C).

## **Treasurer's Report**

PTA Treasurer Robin Romer presented the 2017 Budget Report (Attachment D)

Former PTA Treasurer Michele Boldt presented the 2016 annual audit report for member review and approval (Attachment E). Samantha White moved to approve the 2016 Audit Report. The motion was seconded and unanimously approved.

## **President's Report**

Membership Drive and Fall Direct Donation Drive

PTA has raised \$1016.81 as of 10/3/17. The goal is \$3,000 and drive continues thru 10/31/17.

Earthquake Non-Structural Mitigation Work Update

Cafeteria, Stage and Library were identified as common areas with fall hazards. Contract is getting signed soon and mitigation work will be done during winter break.

Board Proposal to Purchase Supplemental PTA Insurance (Attachment F)

It is recommended to purchase supplemental insurance to adequately cover the PTA Running Club and Basketball programs due to limitations in our current insurance policy for activities that are athletic in nature. This is a requirement to continue these types of programs. The motion to approve proposal was moved by Sheryl Walsh and the motion was seconded and approved unanimously.

Proposed Draft Standing Rules Amendment Items 19 & 20 (Attachment G)

This amendment is to clarify standing rules that apply to PTA scholarships for Atkinson students to access non-affiliated after school activities provided by outside vendors versus standing rules that apply for scholarships and fees for PTA sponsored activities, such as the Atkinson PTA Basketball Program. Kira Edmunds moved to approve the Standing Rules Amendment. The motion was seconded and unanimously approved.

## **Programs Report**

PTA Scholarship Pilot Program Proposal (ATTACHMENT H)

Funding of this pilot program will be from Parent Night Out fundraisers. Kira Edmunds moved to approve the PTA Scholarship Pilot Program proposal. The motion was seconded and unanimously approved.

## **Volunteer Coordination Report**

If you marked on your PTA Membership form to volunteer for certain programs and have not been contacted by the program chair, please contact Jasmin Kratzer ([Volunteer-Coordinator@Atkinsonelementarypta.org](mailto:Volunteer-Coordinator@Atkinsonelementarypta.org)) to verify your information.

Auction Update

Donations and sponsorships are requested earlier this year due to having auction in February this year. Efforts to get these submitted before holidays are appreciated!

Current volunteer needs\* and events:

-Children's Book Harvest- goal is 30,000 books for low income students for book bank.

We are looking for a coordinator to assist with this great program.

-Fall into Wellness Harvest Celebration (Friday, October 27, 6:30 – 8:30 p.m.)

-Dia de los Muertos Celebration (Thursday, November 2, 3:00 – 3:30 p.m.)

-Potluck Lunch for Teachers during Conferences (Wednesday, November 8)

-Book Fair during Parent-Teacher Conferences (November 8<sup>th</sup> and 9<sup>th</sup>)

-Atkinson Kids Basketball Program (begins in November)

\* Please contact Jasmin Kratzer ([Volunteer-Coordinator@Atkinsonelementarypta.org](mailto:Volunteer-Coordinator@Atkinsonelementarypta.org))

**Announcements**

- Atkinson Dines Out fundraiser Fernando's Alegria, 7238 SE Foster Rd, on November 8th
- Kellogg Middle School Update: PPS seeking applicants for Kellogg Design Advisory Group
- Next General PTA meeting: Tuesday, November 14, 2017, 6:30 p.m., in the Atkinson Library

**Adjournment**

Meeting was adjourned at 8:03pm.

Next General PTA meeting is Tuesday, November 14, 2017 at 6:30 pm in the Atkinson Library.

Prepared by Kim Jarema, Secretary

**Attachments:**

Sign in Sheet (Attachment A)

PAT Teacher Contract Handout (Attachment B)

Puerto Rico Hurricane Assistance Handout (Attachment C)

2017 Budget Report (Attachment D)

2016 Audit Report (Attachment E)

Proposal to Purchase Supplemental PTA Insurance (Attachment F)

Draft Standing Rules Amendment Items 19 & 20 (Attachment G)

PTA Scholarship Pilot Program Proposal (Attachment H)

Presented on \_\_\_\_\_

Approved as Written – or Amended – or – Corrected

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President

\_\_\_\_\_  
Secretary