

Atkinson Elementary PTA-General Membership Meeting  
March 13, 2018

**Call to Order**

President Carissa Harrison called to order the general membership meeting of the Atkinson PTA at 6:30pm on March 13, 2018. The meeting was held in the school library and a quorum of members were present. See attached sign-in sheet (Attachment A)

**Approval of Minutes**

Kim Jarema presented the minutes of the February general membership meeting. The minutes were approved as presented.

**Principal's Report**

Updates from Ivonne regarding Health and Safety Issues

Atkinson participates in several drills each year (fire drills, lock down, or lock out, etc.). A lock down drill will be practiced in March. Reunification drills are also practiced, and Atkinson is 1 of 2 schools that have performed this Emergency Preparedness drill. Drills play integral rolls to assess areas that may need more planning and overall help to prepare the school by practicing roles of each participant.

Atkinson does have camera's recording areas of entry, which are mainly used to 'look back' at certain times of days.

Atkinson does not have a buzzer system for its points of entries. This subject is discussed every September by Site Council. There are many different viewpoints on funding of such a system. Costs range from \$8,000-\$16,000 per entryway. Atkinson has two points of entry that would need a buzzer system. Ivonne and some Atkinson parents have been meeting in this regard and have sent letters to PPS District and Board personnel to inquire about how Atkinson can try to acquire access to security funds that are part of the recently passed bond.

The status of the lead in water at Atkinson is still under investigation. While the school received message from PPS Facilities which stated the water could be used, Ivonne has pinpointed only 2 water fountains (located in the cafeteria) that have been replaced. Therefore, she would like to gather more information and testing status before making any fountains available to staff and children.

Atkinson's sprinkler system for fire suppression needs attention. This work is in a Phase 2 High Priority Group and Atkinson is located as number 2 on this list. Work has not yet been scheduled.

March 14<sup>th</sup> day of memoir activity will focus on peace. Parents were notified they can opt-out and those students can stay inside the building. Teachers have been asked to not discuss gun policies. Ivonne has been in contact with Franklin High School regarding both school's activities.

## **President's Report**

Proposed Atkinson PTA Standing Rules Amendment (Attachment B).

Amendment is to allow for two Vice Presidents on the board. The motion to approve was moved by Kathryn Warner, was seconded, and approved unanimously.

Election of a Vice President of Planning and Vice President of Communications.

Carissa announced nominations of Kim Medic for VP of Planning and Kendra Tipton for Vice President of Communications. There were no nominations from the floor. Both nominees were unanimously approved for their respective positions.

Draft PTA Budget for 2018-19 School Year

Goals to streamline fundraising efforts and centralize volunteer needs will be the focus during budget planning. Only events or programs that have designated coordinators for next year will be included in the budget. The pilot program for student scholarships was suggested as a permanent line item in next year's budget. Next year's preliminary budget will be presented at the April meeting and final vote in May. Input is welcome.

The PTA is still looking for someone to fill the Fundraising Chair position as well as the Hospitality Chair position. Contact Carissa Harrison at [president@atkinsonelementarypta.org](mailto:president@atkinsonelementarypta.org) for more information on position duties.

## **Auction Committee**

Final Report for Dream Big Auction 2018

The Auction performed quite well this year with \$45917 in income with approx. \$1100 in outstanding funds. It is common for employers to match donations by their employees. Ask your employer if this is something they consider. Information will be available regarding each part of the auction and the funds each part raised (example: How much did student projects raise or how much silent auction raised). It was noted that K-2 parents were large % of ticket sales.

2018-2019 Auction

The auction committee will meet to discuss which members may be interested in continuing next year. They will also consider what to do for next year's event, such as silent auction only or having an online auction. There is concern about losing momentum, as the auction has performed well the past few years and attendees enjoy the event. If the auction continues, more volunteers will be required. Therefore, the Auction Committee will get information on hiring services to assist with Auction software and data entry to alleviate volunteer labor for next year's auction. Discussion occurred on the need to book event site early. Deposits are minimal if a cancellation occurs and the effect of not booking a site early could be detrimental to an ideal event date.

The Auction Committee is looking for a chair and co-chair for next year. Interested parties should contact the Volunteer Coordinator/Auction Co-Chair Jasmin Kratzer at [jasminkratzer@gmail.com](mailto:jasminkratzer@gmail.com).

9 volunteers are needed for Buckman Auction on May 12<sup>th</sup> 6pm @ The Hinson (1137 SE 20<sup>th</sup> Ave.)

## Earthquake Preparedness Committee

### Earthquake Preparedness Informational Presentation

The presentation was well attended with some members of the community in attendance. Members of NET were also in attendance.

### Earthquake Preparedness Fundraiser

The fundraiser held for the Earthquake Preparedness Committee at Fire on the Mountain raised \$1700. The committee will submit a work plan for final 2017-2018 spending.

Jamie Busch is Co-Chair of this committee. Next year will be Jamie's final year at Atkinson and she's hoping to assist with training someone to step into the co-chair position. Please contact Jamie at [jamiqbusch@gmail.com](mailto:jamiqbusch@gmail.com) if you are interested.

## Oregon Learning Garden Committee

Work parties are earlier on Fridays at 9am with OLG meeting afterwards at 11am.

## Announcements

- **Tuesday, March 13<sup>th</sup>, All Day:** Dine Out Fundraiser at Pizzicato, 6042 SE Division
- **Friday, March 16<sup>th</sup>, 5:00 pm – 10:00 pm:** Parents'/Kids' Night Out Fundraiser
- **4/6/18 and 4/27/18:** Earth Art Day Celebrations in the Outdoor Learning Gardens. Students are encouraged to bring in natural items for this event such as pinecones, shells, dried flowers, etc.
- **2018 Atkinson Kids Talent Show:** We're looking for a K-2 parent to help coordinate this fun annual event (rehearsals and performance will take place after Spring Break. Exact date TBD). Contact the 3-5 grade coordinator Michele Boldt for details at [boldtmichele@hotmail.com](mailto:boldtmichele@hotmail.com)
- **Cheetah Pride Signs for your yard or window are now available in the school office- pick one up! (They're FREE!)**
- **June 6<sup>th</sup>, 5-10pm:** Dine Out Fundraiser at Pambiche, 2811 NE Glisan
- **Next PTA General Meeting: Tuesday, April 10<sup>th</sup>, 6:30 pm – 8:00 pm**

## Adjournment

Meeting was adjourned at 7:56pm.

Next General PTA meeting is April 10th, at 6:30 pm in the Atkinson Library.

Prepared by Kim Jarema, Secretary

### Attachments:

Sign in Sheet (Attachment A)

Atkinson PTA Standing Rules Amendment (Attachment B)

Presented on **April 10, 2018.**

Approved as **Written** ~~or Amended~~ ~~or Corrected~~

---

President

Secretary