

Atkinson Elementary PTA-General Membership Meeting  
April 10, 2018

**Call to Order**

President Carissa Harrison called to order the general membership meeting of the Atkinson PTA at 6:35pm on April 10, 2018. The meeting was held in the school library and a quorum of members were present. See attached sign-in sheet (Attachment A)

**Approval of Minutes**

Kim Jarema presented the minutes of the March general membership meeting. The minutes were approved as presented.

**Principal's Report** (Presented by Carissa in Ivonne's absence)

Run for Atkinson will be on May 11<sup>th</sup> and will be held at the Franklin High School Track.

The fundraiser will contribute funds to Atkinson Art Programs, Technology, and Foundation. Last year Run for Atkinson raised approx. \$17,000.

Staffing next year will remain the same to a large extent.

4th/5<sup>th</sup> grade classroom blends will continue next year. Foundation funds will not be used.

OLG Garden class structure will be changing

The new structure will be a 20/20/20 format to assist garden educator's need of additional behavioral support for students while in classroom setting. 20 minutes of classroom education for all students in class. 20 minutes of hands on garden time for ½ class, and another 20 minutes for other ½ of class.

State Physical Education mandate of 150 minutes by fall of 2020

PE at Atkinson will be increasing from 60 minutes to 90 minutes (3 30-minute classes per week) starting with 2018-2019 school year.

**President's Report**

Nominating Committee for 2018-2019 elections

Three PTA members are needed to make up a nominating committee for election of President and Secretary. Jamie Busch, Kim Medic, and Beth Weingardt are nominated with no other nominations from the floor. The nominations are unanimously approved. Anyone interested in serving as President and Secretary, or submitting nominations for such, shall contact [vice-president@atkinsonelementarypta.org](mailto:vice-president@atkinsonelementarypta.org).

Need for 2018-2019 Fundraising Chair and Auction Committee Chair(s)

The Fundraising Chair position is open. All dine out contacts and documentation are available for the incoming Fundraising Chair. Another task of this position is sending thank you letters for donations.

The Auction Committee Chair position is open. A majority of the current auction committee will be continuing in positions to assist with the 2018-2019 auction. Outgoing chair/co-chairs are available for a point of reference and training as needed. The auction supplies 80% of the PTA budget. Therefore, it is a goal of the PTA to make a point of personal asks to try to get the auction chair position filled.

2018-2019 Budget Proposal (Attachment B)

The budget proposal was presented and will be voted on at the May General Meeting. Events without designated coordinators are not included in the budget. Fall/Winter Social Events (Fall into Wellness and Winter Social) fall into this group. The budget is fluid and can be adjusted at a later date, if coordinators are established. OLG Garden Coordinator costs have been increased due to higher education costs submitted by the subcontractor. Teacher and staff potlucks will now be catered events to alleviate the need for a high number of volunteers to assist with coordinating a potluck style event.

Due to a higher income than projected from the auction this year (as well as an excess of carryover funds from last year's budget), the PTA is carrying forward a surplus of funds into next year's budget. Therefore, there will not be a need for smaller fundraisers next year such as Fall Direct Ask, No Foot Traffic 5k Fundraiser, or Parents Nite out, etc. Other ways PTA plans to decrease excess funds is to lower the Auction income goal for next year. The PTA can also spend the excess funds, but due to lack of funding proposals submitted, this is currently not an option. If you'd like to submit a funding proposal before final budget adoption at the May general meeting, please contact [treasurer@atkinsonelementarypta.org](mailto:treasurer@atkinsonelementarypta.org).

### **Treasurer's Report**

Earthquake Preparedness Fire on the Mountain Fundraiser check was received for \$1700

Pizzicato Dine out check was received for \$550

Staff/Volunteer appreciation budget line item increase of \$200 was approved by the board to allow for a catered staff appreciation event, instead of a volunteer-based potluck.

### **Earthquake Preparedness Committee**

The committee submitted a work plan for final 2017-2018 expenditures in the amount of \$2040 for supply purchases. Leftover funds will be carried over to next year's budget and the committee will work to prepare a plan for their committee's future work and expenditures.

### **Special Guest – Katie Gibbs Classes and Camp Coordinator for Saturday Academy**

Saturday Academy offers Stem, Art, Performing Art as well as many other classes. Brochures were left for Atkinson community. Possibility to offer after school classes at Atkinson if there is interest. Financial Aid is also offered.

### **Announcements**

- **Wednesday, April 18<sup>th</sup>, 5-9 pm:** Dine Out fundraiser at Double Mountain Brewery, 4336 SE Woodstock Blvd.
- **Friday, April 27<sup>th</sup>:** Earth Art Day Celebration for K-2 in the Outdoor Learning Gardens
- **Friday, April 27<sup>th</sup>, 6:30 pm – 8:30 pm:** Dia del Nino (Children's Day) Celebration in the Atkinson Cafeteria
- **Week of May 7-11<sup>th</sup>:** Teacher and Staff Appreciation Week
- **Friday, May 11<sup>th</sup>:** Run for Atkinson and Atkinson Science Fair
- **Next PTA General Meeting: Tuesday, May 8<sup>th</sup>, 6:30 pm – 8:00 pm**

### **Adjournment**

Meeting was adjourned at 7:53pm.

Prepared by Kim Jarema, Secretary

Attachments:

Sign in Sheet (Attachment A)

2018-2019 Budget Proposal (Attachment B)

Presented on **5/8/18**\_\_\_\_\_.

Approved as **Written** – ~~or~~ – ~~Amended~~ – ~~or~~ – ~~Corrected~~

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President

Secretary