

## MEETING MINUTES

Atkinson Elementary PTA General Membership Meeting

Date: Tuesday, November 12, 2019 Time: 6:30 p.m. – 8:00 p.m.

Location: Atkinson Library (childcare for school-age children provided in cafeteria)

- President Kim Jarema at 6:38 called to order the general membership meeting of the Atkinson PTA in the library and a quorum of members were present. See attached sign-in sheet (Attachment A)
- October Meeting Minutes were approved as presented.
- Principal's Report
  - Status of Staff Focus Groups (School Climate, Equity, STEAM, Literacy)
  - Increase opportunities for family events.
  - Teachers are currently asked to attend two evening events, one of which is Back to School night.
  - Site Council is charged with creating School Improvement Plan, focused on the following areas: 1) School climate, 2) Instructional Leadership (reading and math), and 3) Equity which is an on-going focus
    - Teachers have signed up for teams based on interest instead of being assigned to a team.
    - Site council will review work completed by the teams.
    - Climate
      - Successful schools survey data
      - Discipline data
      - Student survey
      - Goal is to increase sense of belonging
    - Instructional Leadership
      - Math, technology, reading
      - Focus on increasing student achievement
      - Looked at report cards and what is reasonable to achieve in 3 years
    - Equity
      - Staff survey focusing on key issues
      - Social activism,
    - Teams do not include parents, only teachers and staff so far. Parents are welcome, but no outreach has been done to bring them onto teams.
  - New Hires
    - New Techsmart Position, Gretchen Sanders: ½ time here and then ½ at Lent; blended learning; coaching teachers on how to do differentiated teaching
    - New Instructional Coach, Molly Herrera. She will be attending an instructional coaching conference in December with the Principal; will be the school's TAG coordinator
    - Palmera will be at the TAG meeting on Friday and supporting the school as Molly gains experience in TAG coordination
  - There is an artist in residence program for each grade. The two identified during the meeting include:
    - 3rd working with OCT
    - 2nd drumming

- Special Guest Presentation
  - Atkinson's Health Curriculum
  - Program manager for health, K-5; TOSA - teaching on special assignment
  - Slide presentation (available here [NEED LINK](#))
  - Health for K-5 Initiative
    - Grant from Oregon Health Authority
    - Life skills based, focused on inclusion, away from fear based teaching
    - PE and health education, the latter just added
    - Encourages healthier behaviors
    - Taking away binary of healthy/unhealthy and instead that health is a continuum throughout life.
    - Intentional about equity and culturally sensitive
      - Open dialogue about family traditions
    - Trauma informed
    - Knowing is important, but the application of the skill is key
    - Goal setting is an important part of the National Health Education Standards
    - Accessing information - learning about valid information
    - Healthy interpersonal communication, age appropriate
    - Evidence informed
      - Evidence based takes 5 years to document, whereas informed is more adaptive in a fast changing world of health data, e.g. vaping
    - Health covers a wide variety of topics
      - Personal and Health Safety
      - Disease and Illness Prevention
    - Focuses on the whole child: bully prevention, respect for others, body positivity, affirmative consent (waiting for a yes to the question asked to every aspect of life), self advocacy, abuse and violence prevention, etc.
    - Handouts provided by grade, available in Spanish as well
    - Lessons are delivered by the classroom teacher to ensure the most accessible person delivers the lesson
    - Curriculum will be available for teachers through GVC at some point in the future; right now available on the PPS internal website.
    - TBD how Atkinson is including these lessons in the year's plan.
    - Teacher lessons will include how to respond to kids' questions, regardless of context.
  - How to measure success of the curriculum is TBD. Looking at demonstration based assessment instead of traditional pencil and paper assessment.
  - Opt out option and what those kids do during the lesson,, is determined by each school. Opt out is only applicable to certain topics.
  - Parent letter notifications go out no later than two weeks prior to Growth and Development being taught (in the spring)
  - Adopted curricula vs recommended
    - Adopted is static
    - Recommended has increased flexibility as new information becomes available; nimble; open sourced.
  - Vanessa offered to present to Amigos group as well

- Treasurer's Report (Budget Report Attachment B)
  - Funding Proposal Votes
    - Die Cuts for Atkinson Elementary usage (Sara Tetreault) (Attachment C)
      - seasonal, 8 inch letters, critters; 5 different sets in total; for use by all teachers; long lasting;
      - We have money we need to spend down due to running surplus;
      - Motion to approve - Harmony, 2nd Robin; Emily abstained; no nays;
      - Approved for purchase \$1468
      - Potential to come in less with discount.
    - Family movie nights (Meredith Macdonald) (Attachment D)
      - Will include inclusive adaptive play areas, charitable craft, possible popcorn sales
      - First one in December, others as volunteers are available
      - Caution to make sure the license covers the movies selected (check with Kim Hilton to verify) as some licenses have exclusions of which movies can be shown
      - Is there a custodial charge? PTA activities do not get charged for CUBS
      - Creston and Arleta are examples of successful school movie nights; some schools do it once a month;
      - Board can approve up to \$200 without needing general membership vote, so board can approve if the license is more than \$200;
      - Would be adding a new line item under 1.1. Family and Social Events
      - Motion to approve Emily, second Harmony; approved unanimously for \$300
  - Cheryl received the running club grant for \$1500
- VP Planning Report
  - Nominating Committee Needs for Elected Board Positions
    - Need two more for the nominating committee
    - Need to have the members selected for approval at Jan general meeting
    - Current board members are happy to meet with prospective board members
  - Looking to fill Current Open Board Positions (Volunteer Coordinator, Fundraising Chair, Programs Chair)
    - Volunteer coordinator is a key open position
- Hospitality Report
  - Teacher Conference Luncheon
    - Nov 25 - lunch; whole school guided potluck taco bar
    - Nov 26 - breakfast (pastries, coffee, fruit)
    - Need supplies and time (set-up/clean-up)
    - Google doc link went out in FYI
- Committee Reports
  - Basketball
    - Started this week;
    - First new player clinic was tonight;
    - Enrollment is down this year;
    - Need to replace 6 balls so far, but will need a few more;
    - Still going with donation based model, with over \$800 so far;
    - Registration open through the end of the week;
    - K-2 Monday and Friday early slot at 6pm-7pm, two levels of interaction, skills based and general introduction to the sport, K-2 is NOT drop-off, waiver forms still required, the two volunteers each night need to be PTA members;
    - Enter by gym doors

- Auction
  - Need help with a few areas, Harmony and Danielle Galat volunteered to do tickets
  - Social networking lead is needed
  - Sponsor coordinator is needed and need to start ASAP
  - Ticket sales in February into beginning of March
  - Procurements start mid-December. Focused effort on procurements this year
- Book fair during conferences; Friday before conferences will be before and after school; Mon and Tues during the day; Barefoot Books; some kids have expressed disappointment that there isn't a Scholastic Book fair
- OBOB registration until Nov 30.
- Looking for a January special speaker: Equity TOSA? Board met this month to talk about inclusiveness and how to make the meetings more inclusive; maybe host a diversity night as other schools do.
- Some board members are attending the Scott Elementary PTA meeting to see an example of an inclusive PTA meeting.
- Agendas are not culturally inclusive. Relationships are important, so small groups may be better format to foster relationships.
- Members - please encourage fellow parents to join the PTA
- Tangible activity to do during the meeting might be a good team building activity, like cutting out supplies for teachers, shelve books, etc. that encourages interactions amongst members.
- Adjournment at 8:21.

Attachments:

Attachment A Sign in Sheet  
 Attachment B Budget Report  
 Attachment C Die Cut Proposal  
 Attachment D Movie Night Proposal

Prepared by Kathryn Warner, Secretary  
 Presented on 1/14/2020. Approved as Presented

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Secretary

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President